

# Thomas Aaron Ryefield

## Technical Writer / Editor

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## EDUCATION

**Towson University**, Towson, MD

MS in Professional Writing

Estimated May 2015

**Savannah College of Art and Design (SCAD)**, Savannah, GA

BFA in Professional Writing

2013

- Academic Honors Scholarship
- Magna cum laude

## WRITING EXPERIENCE

**Towson University College of Business**, *Graduate Assistant*

August 2014 – Present

Towson, MD

- Tutor students in best business writing practices
- Critique and edits student memos, résumés, cover letters, and reports
- Maintain an Excel spreadsheet with student demographic information

**Axero Solutions**, *Technical Writing Intern*

May – August 2014

Virtual

- Wrote how-to documentation for individual functions of a business intranet program
- Coded and edited documents using best web design practices
- Researched functions for accuracy and consulted SMEs when necessary

**Animosity Studios, Ltd.**, *Writing Intern & Project Lead*

March – June 2013

Savannah, GA

- Created detailed pitch and design documentation for a mobile video game app
- Organized and led a group of game designers and artists
- Maintained and generated content for the project's Facebook page to gain consumer interest

## RETAIL EXPERIENCE

**Boscov's East Department Store**, *Sales Associate*

2010 – 2013 [Seasonal]

Reading, PA

- Provided customer service while selling merchandise
- Maintained and closed multiple cash registers

## TECHNICAL SKILLS

Microsoft Office

Cloud Sharing/Computing

MadCap Flare

Adobe Illustrator

Adobe Photoshop

Adobe InDesign